Safety Policy Statement

One-page company safety policy for a construction business: fill in the blanks, sign and post

[Company name] does [type of work, for example roofing, electrical or general contracting] in [city, state or region]. Nothing we build is worth someone getting hurt. Our goal is that everyone who works on our jobs goes home each day in the same shape they arrived.

What we commit to

We plan the work before it starts. Every task with a serious hazard gets a written job hazard analysis, and every crew reviews the plan for the day before work begins.

We provide the equipment, tools, protective gear and training the work calls for, and we keep them in good condition.

We follow the OSHA construction standards that apply to our work, our customers' site rules, and the rules in our safety program.

Anyone on our jobs can stop work they believe is unsafe. Nobody will be punished for stopping work, reporting an injury or a near miss, or raising a safety concern.

When someone is hurt or nearly hurt, we look for what went wrong with the job and fix it. We do not look for someone to blame.

Who is responsible

[Owner name], [title], is responsible for this policy and for the time and money it takes to keep it working. [Safety contact name] runs the safety program day to day and can be reached at [phone]. Foremen and crew leads make sure the work in front of them is planned and done safely. Every worker follows the rules, uses the protection provided, and speaks up.

Subcontractors working for us follow this policy and our safety rules on our jobs.

Keeping it current

This policy is posted at [office or shop address] and on each job site, explained to every new worker on their first day, and reviewed every year in [month] or sooner if our work changes.

SIGNED (OWNER OR PRESIDENT)	PRINTED NAME AND TITLE	DATE

Fill in every [bracketed] blank, change any wording that does not match how your company works, then sign, date and post it. A policy nobody follows is worse than none.